



## **Medical Protocol for Assessing and Reporting Medical Concerns**

Staff will recognize emergencies and other health related conditions and respond accordingly.

**True Health-Threatening emergencies:** Staff will initial First Aid/CPR when indicated. Staff shall call emergency services (911) and remain with the individual until assistance has arrived. Staff shall provide Emergency Medical Information sheet to EMS and accompany the individual to the hospital if able. Staff will notify the program manager, LAR/Guardian, caregiver, and physician. Following emergency and notification, staff will document the occurrence, response, and actions carried out in the Medical Support Log. LFSVA incident report to be completed immediately and submitted to program manager.

Examples of Common Emergency conditions (but not limited to):

Accidents/falls involving severe injury/Excessive Bleeding/Any Head Injury

Failure or obstruction of the respiratory system or difficulty breathing

Uncontrollable behavior which is a danger to the individual or others

Loss of Consciousness unrelated to predictable and witnessed seizure activity

**Non-emergency Health Related Conditions:** Staff shall report condition as soon as possible after condition is observed, report the condition to the program manager or supervisor, the primary caregiver, and to the individual's primary care physician or specialist (when indicated), and to the LAR/Guardian. Staff shall document findings, actions taken, and notifications in the Medical Support Log. Staff will continue to observe individual, document additional findings, and report any changes. Staff actions and individual's outcomes will be documented in the Medical Support Log until the condition is resolved.

Examples of Non-emergency Health Related conditions (but not limited to):



Fever not reduced by normal procedures

Persistent Sore Throat

Diarrhea/Constipation not affected by physician ordered OTC medications

Difficult/Painful/Frequent urination

Rash that lasts for several days or appears to get worse

Failure to maintain patency in any medical tubing or collection device (i.e. feeding tubes, colostomy, ileostomy, urinary catheters)

Repeated atypical episodes of anger or aggressive behavior

Increase or changes in Seizure activity

Confusion

**Other Healthy Related Physical or Behavioral changes:** Staff shall report the change or finding as soon as possible after it is observed to the program manager or supervisor, to the primary caregiver and to the LAR/Guardian. Findings or changes will be documented in the Medical Support Log including notification of contacts to program manager, primary caregiver, LAR/Guardian. All staff actions and individual outcomes will be documented in the Medical Support Log until the condition is resolved.

Examples of other health related physical or behavioral changes (but not limited to)

Colds, low fever, mild diarrhea

Slight rashes, skin irritations or sores

Changes in behavior or sleeping patterns

Changes in eating patterns/abilities

Changes in coordination or ambulatory status

Ongoing/repetitive use of a PRN Medication