

MEMO

Date: December 5, 2016
To: All Family Care Providers
From: Tasha Saul
Re: 2017 Reimbursement schedule

The following is a schedule of how and when billing is submitted and received and when you can expect to receive your checks as a result of this process. Please note this schedule may change if needed.

EFT = Electronic Funds Transfer

Billing submitted by LFSVA	EFT received by LFSVA./ Checks are mailed (or deposited) to providers
1/9/2017 for the month of December	1/23/2017
2/6/2017 for the month of January	2/20/2017
3/6/2017 for the month of February	3/20/2017
4/10/2017 for the month of March	4/24/2017 *** 4th Monday
5/8/2017 for the month of April	5/22/2017 *** 4th Monday
6/5/2017 for the month of May	6/19/2017
7/10/2017 for the month of June	7/24/2017
8/7/2017 for the month of July	8/21/2017
9/11/2017 for the month of August	9/25/2017 *** 4th Monday
10/9/2017 for the month of September	10/23/2017 *** 4th Monday
11/6/2017 for the month of October	11/20/2017
12/4/2017 for the month of November	12/18/2017

We encourage you to look ahead on your calendars because there are many holidays that will cause changes in the reimbursement schedule as a result of state offices (DMAS and the Post Office) and banks being closed. We are prepared to make payments on the next business day after a holiday. All bank closings that affect pay dates may not be shown on this schedule.

DMAS accepts billing submissions up to midnight every Thursday night. DMAS processes all claims on Friday (unless they are closed for a holiday, then they are processed on the following Monday). DMAS posts the EFT for approved claims on the following Friday. We receive our EFT payment on Monday (unless there is a holiday then we will receive it on Tuesday). We bill once a month for a full month of service.

The end of the fiscal year for DMAS is at the end of June. July's checks can be delayed (two to three weeks) if DMAS runs out of money. So, we suggest that you have money saved in case this occurs. It is always good to be prepared and have money in savings because of the reason mentioned above as well as the fact that individuals do pass away, have behaviors that can become uncontrollable and warrant immediate discharge, and sometimes families or individuals want to move for their own reasons. Having money saved can greatly decrease your anxiety and desperation should any of these things occur.

Also remember you are required annually to demonstrate your financial capacity to “meet your own expenses for 90 days, independent of payment received for residents living in your home” according to The Office of Licensing VAC35-105-1180.

Finally, we have, when possible, reimbursed providers even if money did not come in for their individual(s) for a variety of problems that occur. If, for some reason, DMAS denied a large number of provider claims we would not be able to pay those providers until the problem was corrected. We do the best that we can to make sure that you get paid, but you as providers also need to be responsible by having money saved and understanding reimbursement delays can and will occur.