



**INCIDENT REPORT**

Reasons for writing an incident report (**CHECK ONE**):

- > Medication error
- > Peer to peer
- > Physical aggression
- > Property destruction
- > Use of Safety-Care physical techniques
- > Self-abuse
- > Falls
- > Sexually inappropriate behaviors
- > Any injuries that involve blood, broken bones, major bruising or medical attention
- > Elopement



Individual Name: \_\_\_\_\_ Date: \_\_\_\_\_ Time: \_\_\_\_\_  
 Service Location: \_\_\_\_\_ Duration of Incident: \_\_\_\_\_  
 Staff completing form: \_\_\_\_\_  
 Names of all staff present at time of incident: \_\_\_\_\_

Describe the event(s) that led up to or precipitated the incident:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

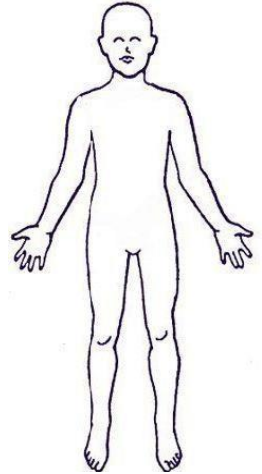


Any environmental factors present (pain complaints, lack of sleep, medication change/refusal, etc.):

\_\_\_\_\_  
\_\_\_\_\_

Describe the incident in detail:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_



Was the individual injured?  Yes  No      Were Safety-Care physical techniques used?  Yes  No

Location of injury on the body: \_\_\_\_\_ 1.) Date and time: \_\_\_\_\_

\_\_\_\_\_ 2.) Staff involved: \_\_\_\_\_

Location where the injury took place: \_\_\_\_\_ 3.) Reason for use: \_\_\_\_\_

\_\_\_\_\_

Explanation of how the injury occurred: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_ 4.) Type of technique used: \_\_\_\_\_

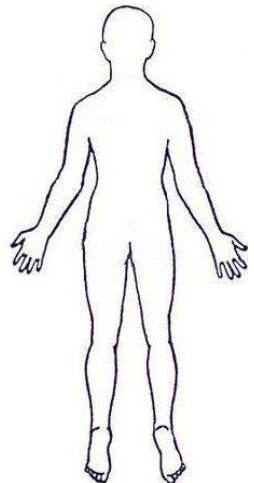
\_\_\_\_\_ 5.) Outcome: \_\_\_\_\_

Describe how you dealt with or treated the incident:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Describe the outcome of the incident:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_



Names of all staff responding to or consulted with during the incident: \_\_\_\_\_

\_\_\_\_\_

Manager: \_\_\_\_\_